



Treasurer's Department Report

For the Month of: February 2023

- Delinquent notices were mailed out for FY23 Business license.
- Staff ordered new forms to get ready for our Open Enrollment for Health Insurance Benefits.
- Staff is preparing the delinquent file to start putting on DMV STOPS.
- Staff is working on VRSA Insurance renewal for FY23-FY24

Payroll-Employees received pay on February 10, 2023 & February 24, 2023

Taxes- Abatements and Supplements are processed as they are received.

General Ledger- On a monthly basis staff reconciles and balances all bank statements for general operations, LGIP, and Money Market accounts. The general ledger subsidiary accounts are reconciled.

Water Billing – We had 2 cut-offs for the month of February.

Maplewood-Meeting scheduled for March 16th, 2023 @ 6:00pm.